

Approved For Release 2005/11/21 : CIA-RDP70-00211R000800260036-5
Memo for the Record

Pick up of material in the attic
at Central Bldg was made January 16. There
were 19 large movers boxes filled with OCR/BR
unclassified reference material— 100 cu. ft.
Also picked up some obsolete material in the
basement at 2210 E Street -- 25 boxes.

Total pickup was appx 125 cu.ft.

so notified.

17 Jan 62

File

OCR

*Acta - For necessary
action*

11/7/62

9 January 1962

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MEMORANDUM FOR: Chief, Records Management Staff

SUBJECT: Disposition of Biographic Materials

1. The biographic materials now stored in the attic of Central Building are of no further use to OCR and can be destroyed immediately.

2. We would very much appreciate it if you could make arrangements for its destruction. I am informed by the Chief, Biographic Register that the material is unclassified.

[Redacted]

Assistant Chief, Administrative Staff, OCR

STAT

STAT

called

[Redacted]

*re pick up of this material
and 23 boxes at 2210 E. He
will check & call me back.*

STAT

[Redacted]

turned this over to

STAT

[Redacted]

since the material is unclassified

STAT

called

[Redacted]

and he referred it

STAT

to

[Redacted]

who will call

STAT

me when he can schedule pick up

*TO: CHIEF OF STAFF
picked up
Jan 16.*

R.D.

1-12-62